

Council Present: Mayor Dana Ziegler, Lisa Peterson, Emily Edwards, Wendy Bennett, Adam Finney
Staff Present: PW Supervisor Mark Willette, Clerk Diane Roelofs
Others Present: Cathy Kietzer, Calvin Baarts

The meeting was called to order by Mayor Ziegler at 7pm.

Agenda: The time of future council meetings is being added to the miscellaneous. Councilor Edwards made a motion to approve the agenda with the addition. 2nd by Councilor Peterson, all approved, motion carried.

Consent Agenda: The consent agenda included 1-5-23 council minutes, Checks for Month report stating \$84,888.78 deposits & \$124,493.01 checks, excel Savings & Loan balances report, Cash investment report, December bank reconciliations, calendar of events, PW report of annual water, Public Safety directed patrols reporting an avg. 13 calls a week for Jan., FD report with 1 medical & 1 fire, 2022 VC Fire Relief actuary, BEC request for more funding of Co. State Aid, and minutes from the 1-30-23 Planning Commission meeting. Councilor Finney made a motion to approve the consent agenda. 2nd by Councilor Bennett, all approved, motion carried.

4th of July/Fireworks: Cathy Kietzer and Calvin Baarts were present representing the community 4th of July activities. Ms. Kietzer asked council how much it would cost to cancel the agreement and stated that they have Boji Fireworks from Iowa that could do a Class C fireworks display that would not need to have a licensed/certified shooter. She will be sending out a letter to residents in the 56090-zip code area as well as townships of Ceresco, Pleasant Mount, Amboy and Good Thunder. Mayor Ziegler stated that the city will reach out to the attorney about the language in the J&M Display agreement requiring the City of Vernon Center to purchase/shoot the fireworks through them. Research will be done to verify that a license is not needed for class C fireworks and liability insurance requirements of LMC.

Infrastructure Projects: Change orders were reviewed and discussed by council:

Change Order #3: the change order involved investigation and repair conflicting utilities on Railroad St. with actual cost being \$6,281.55. Councilor Edwards made a motion to approve CO#3 for \$6,281.55. 2nd by Councilor Peterson, all approved, motion carried.

Change Order #4: the change order #4 for replacement of sanitary manhole #28 on Third St. was discussed. The lump sum totaled \$14,695.75. Council decided to wait on this because it could go under funding from the state bonding if there is room.

Pay Request #3: Pay Request included \$6,281.55 of eligible sanitary sewer grant. After a 5% retainage of \$314.08, the pay request will result in \$5,967.48. Councilor Peterson made a motion to approve Pay Request #3 for \$5967.48. 2nd by Councilor Edwards, all approved, motion carried.

Public Works:

Bids for 201 & 203 Center St. S disconnection of sewer lateral construction. Submitted bids were from Peterson Motor Grader for \$1824 and Boening Brothers Const. for \$2000. Councilor Bennett made a motion to approve the Peterson Motor Grader bid for \$1824. 2nd by Councilor Edwards, all approved, motion carried-Councilor Peterson abstained from discussion and vote.

WTP: PW Supervisor Willette supplied pictures of Rushmore used equipment. It is the intent for the city to purchase (depending upon approval of cost) the used filters & equipment and rehab them for the

water treatment plant. Mn Dept of Health has approved the use of used equipment provided an engineer draws up the designs/project. The current water plant cement floor in the community room will need to be lowered. Engineers' costs for a project like this should only be for the initial plans that will be approved by MDH.

Additional Bills: Council gave approval of the 5-year extension for the domain name of the city website in the amount of \$220. Additional bills for January totaled \$19,913.46 and \$30 for Feb. Councilor Finney made a motion to approve the additional bills. 2nd by Councilor Edwards, all approved, motion carried.

Audit Reminder: the remaining \$21,296.84 of ARPA funds (COVID) are sitting in the 101 City checking account and will need to be transferred to the fund/expense of the council's choice. Council decided to wait on the decision until a future date.

Interfund Loan: The interfund loan approved in Res. 2021-31 was due on 12/27/22, but the language in the resolution allowed the payment to be \$0 if funding was not acquired according to engineer estimates. Council will need a motion to extend this or to declare the loan would be forgiven, a resolution will be presented next month to forgive the loan. This information will be added to the excel city savings and loan monthly report given to council.

Zoning: Council briefly discussed appointing Kara Hansen to the zoning board to fill the empty position. Mayor Ziegler made a motion to appoint Kara Hansen to the Planning Commission aka the Zoning Board. 2nd by Councilor Edwards, all approved, motion carried. Mayor Ziegler gave the council a quick update on the 1-30-23 Zoning Board meeting.

Council:

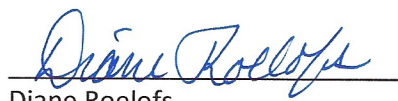
New Councilmember Orientation PP: Corrections discussed last month were made to the power point. For the final version of the power point version Full time should be dropped off both the Public Works & Clerk-treasurer positions. Councilor Finney made a motion to approve the New Councilmember Orientation power point with the corrections. 2nd by Councilor Peterson, all approved, motion carried.

Ipads for Council: After review and discussion of the 4 quotes provided by Councilor Finney, Councilor Peterson made a motion to approve the purchase of 5 9th generation 256GB iPads and covers from Best Buy. 2nd by Councilor Edwards, all approved, motion carried. Council agreed that they can be paid for with cap reserve funds in the 401 Gen Govt Fund, a resolution for transfer of funds will be presented at the next council meeting.

Miscellaneous: Council discussed and agreed in changing the regular council meeting from 7pm to 6pm.

Adjourn: Councilor Edwards made a motion to adjourn at 8:41pm. 2nd by Councilor Peterson, all approved, motion carried.

Respectfully submitted by:


Diane Roelofs
Clerk Treasurer


Dana Ziegler

3-7-23
Date approved